

COLUMBIA SQUARE MAINTENANCE ASSOCIATION
BOARD OF DIRECTORS MEETING
AUGUST 18, 2011

AGENDA

REFER TO
PAGE NO.

- I. CALL TO ORDER
- II. MOTION TO ACCEPT AGENDA AS PUBLISHED
- III. OPEN FORUM - MEMBERS
- IV. GUEST SPEAKER: Bob Sullivan, State Farm Insurance
- V. MANAGEMENT REPORTS
 - A. ADMINISTRATIVE:
 - 1. **Board Action: Approve the Minutes from the July 21, 2011 Board of Directors meeting.**
 - 2. Action items and responses generated from July 21, 2011 Board of Directors Meeting.
 - 3. **Board Action: Review request for reimbursement from the owner of 53 Exeter (as a result of a tree branch hitting the homeowner's vehicle).**
 - B. FINANCIAL:
 - 1. **Board Action: Approve Financial Material for the period ending July 31, 2011, subject to audit review.**
 - 2. **Board Action: Review recommendations from David Lynn, Morgan Stanley Smith Barney.**
 - C. FACILITIES:
 - 1. **Board Action: Proposals for removal /replacement of cracked/uplifted stamped concreted through property from the following firms:
 - a) JCS Construction
 - b) Coast Concrete
 - c) All Trade Construction**
 - 2. **Board Action: Proposals for removal /replacement of cracked/uplifted stamped concreted through property from the following firms:
 - a) International Paving Services
 - b) Century Paving
 - c) Beta**
 - 3. Communication dated to the Owner of _____ regarding air conditioning unit.
 - a) Electronic mail dated July 22, 2011
 - 4. Account Note Report for the period July 1, 2011 through July 31, 2011.

5. Summary Work Order Report for the period July 1, 2011 through July 31, 2011.

6.

D. LANDSCAPE:

1. **Board Action: Approve payment of Invoice #12083 submitted by Treeco Arborist for tree work.**
2. **Board Action: Approve payment of Invoice #1107480 submitted by Ultimate Landscape Management for installation of a drain.**
3. **Board Action: Approve Proposal #06253 submitted by Ultimate Landscape for installation of additional plants.**

VI. ADJOURN TO EXECUTIVE SESSION

An Executive Session Board of Directors meeting, if necessary, will be held following the adjournment of the Regular Board of Directors meeting to discuss potential litigation, member disciplinary action and/or contract negotiations.